

WOODLAND PARK BOARD OF EDUCATION

**853 Mc Bride Avenue
Woodland Park, N.J. 07424**

**THOMAS DIFLURI, RSBA
Business Administrator/Board Secretary**

**Tel: (973) 317-7720
FAX: (973) 317-7723
E-mail: tdifluri@wpschools.org**

**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF**

WORKSHOP MEETING

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Workshop Meeting, April 11, 2016
The meeting will be held in the
Memorial School Cafeteria
15 Memorial Dr.
Woodland Park, NJ
At 7:00 PM**

Formal action may be taken.

**THOMAS DIFLURI
BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION

WORKSHOP MEETING

APRIL 11, 2016

MONDAY, 7:00 P.M. MEMORIAL SCHOOL
15 MEMORIAL DR.
WOODLAND PARK, NJ 07424

- Agenda:
1. Opening of Meeting
 2. Pledge of Allegiance
 3. Roll Call
 4. Public Hearing
 5. New Business – Action Taken
 6. New Business – No Action Taken
 7. Public Hearing
 8. Adjournment

WOODLAND PARK BOARD OF EDUCATION

WORKSHOP MEETING

APRIL 11, 2016

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News.

FLAG SALUTE

ROLL CALL

Members Present -
Members Absent –
Also Present -

Presentation – Robyn Meehan, representative from the NJSBA will present an ethics training program.

PUBLIC HEARING- AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office.

NEW BUSINESS – ACTION WILL BE TAKEN

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 216-216 through 216-220.

Roll Call:

216-216- ACCEPTANCE OF RESIGNATION – A. DeVita

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Alexis DeVita, Special Education teacher, at Memorial, effective May 31, 2016.

216-217 - ACCEPTANCE OF RESIGNATION – M. D'Amato

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Marilyn D'Amato, secretary at Memorial School, for retirement purposes, effective June 30, 2016.

216-218 - ACCEPTANCE OF RESIGNATION – P. Leporini

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Patricia Leporini, secretary at Memorial School, for retirement purposes, effective August 1, 2016.

216-219 - APPROVAL OF AFFIRMATIVE ACTION OFFICERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following affirmative action officers for the 2015-2016 school year and the 2016-2017 school year:

| | |
|-------------------------|------------------|
| District | Sheryl Centrelli |
| Charles Olbon School | Susan DiFluri |
| Beatrice Gilmore School | Erin Wilson |
| Memorial School | Meghan Glenn |

216-220 - WORKSHOP/TRAVEL REIMBURSEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2015-2016 school year:

| Name | Activity | Date | Fee | Travel |
|--|--|---------|----------|--------|
| Lisa Healy-Wilk Michele Skrbic Claudia Tonti | Nurture Young Readers as They Make Meaning and Joyfully Engage with Any Book | 4/20/16 | \$239/ea | NA |

REGULAR AGENDA ITEMS:

Buildings & Grounds:

216-221 - REJECTION OF BIDS – MEMORIAL SCHOOL HVAC UPGRADES

Motion by _____, seconded by _____

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Woodland Park Board of Education (“Board”)** to seek a contract for construction services for the Memorial School HVAC Upgrades (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, March 24, 2016 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

| <u>Contractor</u> | <u>Base Bid</u> | <u>Alt. #1</u> | <u>Total</u> |
|-------------------|-----------------|----------------|--------------|
| C. Dougherty & Co | 293,000 | 89,000 | 382,000 |
| Envirocon | 265,742 | 132,193 | 397,935 |
| AMCO | 345,200 | 94,000 | 439,200 |
| Teo Technologies | 323,400 | 153,300 | 476,700 |
| EACM | 351,077 | 163,000 | 514,077 |
| Pattman Plumbing | 395,625 | 118,750 | 514,375 |
| Bill Leary AC | 429,000 | 120,000 | 549,000 |

WHEREAS, the bid submitted by C. Dougherty & Co. exceed the established budget for the Project and therefore must also be rejected; and

NOW, THEREFORE: BE IT RESOLVED, that the Board hereby rejects the bids as unresponsive based on the established budget for the Project.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Project to be rebid pursuant to N.J.S.A. 18A:18A-4

Roll Call:

216-222 -USE OF FACILITIES-MEMORIAL & BG SCHOOL GROUNDS, CAFETERIA & GYM

Motion by _____, seconded by _____
BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve use of Memorial School grounds and cafeteria and either Beatrice Gilmore and/or Memorial gym, subject to pending planned construction project at the Memorial School gym, for the Woodland Park Board of Recreation to hold summer camp. Requesting use Monday-Friday, 8:30am-3:30pm, from June 27, 2016-August 12, 2016.
Roll Call:

NEW BUSINESS – ACTION WILL NOT BE TAKEN-PREVIEW OF APRIL 21, 2016 MEETING

216-APPROVAL OF MINUTES

Motion by _____ Seconded by _____
BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the March 14, 2016 workshop meeting and the March 21, 2016 regular meeting.
BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the March 14, 2016 workshop meeting and the March 21, 2016 regular meeting.
Roll Call:

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 216-XXX through 216-XXX.
Roll Call:

216-APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the March 2016 Register Report.

216- SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of March 2016 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2016 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

216-- APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$

| | |
|----------------------|---------------|
| <u>Bill List No.</u> | <u>Amount</u> |
|----------------------|---------------|

216- TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of March 2016.

| <u>Account #</u> | <u>Acct. Description</u> | <u>Old Amount</u> | <u>Adjustment</u> | <u>New Balance</u> |
|------------------|--------------------------|-------------------|-------------------|--------------------|
| | | | | |
| | | | | |
| | | | | |

216- REVISION OF 2015-2016 SCHOOL CALENDAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions to the 2015-2016 school calendar, as attached.

216- REVISION OF 2016-2017 SCHOOL CALENDAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions to the 2016-2017 school calendar, as attached.

216-APPROVAL OF INTERNSHIP

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve an internship with Jesse Glassman, for Montclair State University student Jerika Crane, 3 days a week, for the 2016-2017 school year.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

216 -APPOINTMENT OF SUMMER CUSTODIAL HELP

Motion by _____, seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following people for summer custodial help, for approximately 35 days, 5 hours per day @ \$12/hr.

*Al Agnes, Michael Amato, Christopher Guarducci, Arnold Lijoi, Daniel Murray, Joseph Neville
Roll Call:*

Education:

216-PURCHASE OF SCIENCE TEXTBOOKS

Motion by _____, seconded by _____

Info to follow

Policy:

216-APPROVAL OF POLICY & REGULATION REVISIONS

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revision of the following existing policies and regulations:

| POLICY/ REGULATION # | POLICY | MANDATED/ RECOMMENDED |
|-------------------------|--|--------------------------|
| 0167 | Public Participation in Board Meetings | Recommended |
| 0168 | Recording Board Meetings | Recommended |
| 2422 | Health and Physical Education | Recommended |
| 2425 | Physical Education | Abolished |
| 5111 & R5111 | Eligibility of Resident/Nonresident Students | Mandated |
| 5310 & R5310 | Health Services | Mandated |
| 8462 & R8462 | Reporting Potentially Missing or Abused Students | Mandated |
| 8550 | Outstanding Food Service Charge | Recommended |

Roll Call:

216-APPROVAL OF NEW POLICIES & REGULATIONS – FIRST READING

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the first reading of the following new policies/regulations:

| POLICY/ REGULATION # | POLICY | MANDATED/ RECOMMENDED |
|-------------------------|-------------------------------------|--------------------------|
| 533.01 | Administration of Medical Marijuana | Mandated |

OLD BUSINESS:

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at _____pm by _____, seconded by _____
Voice Vote:

Motion to return to Regular Session at _____pm by _____, seconded by _____
Voice Vote:

ADJOURNMENT

Motion to adjourn at ___ p.m. by _____, Seconded by _____
Voice Vote:

WOODLAND PARK BOARD OF EDUCATION

EXECUTIVE SESSION

ITEMS DISCUSSED: